The Annual Quality Assurance Report (AQAR) of the IQAC

R.C.M SCIENCE COLLEGE, KHALLIKOTE, GANJAM

Part – A

AQAR for the year

2015-16

1. Details of the Institution

1.1 Name of the Institution

Rama Chandra Mardaraj Science College, Khallikote, Odisha

1.2 Address Line 1

Nirmalajhar

Address Line 2

Khallikote

City/Town

Khallikote, Ganjam

State

Odisha

Pin Code

761030

Institution e-mail address

rcmsccollegekhallikote@gmail.com

Contact Nos.

06810-256341

Name of the Head of the Institution:

Prof. Shyama Sundar Padhi

Tel. No. with STD Code:

06810-256341

Mobile:

9439802792

Name of the IQAC Co-ordinator:

> **Dr Narayan Pradhan**

Mobile:

> **9938712644**

IQAC e-mail address:

> **rcmsccollege@gmail.com**

1.3 **NAAC Track ID**

> **ORCOGN12645**

> **OR**

1.4 **NAAC Executive Committee No. & Date:**

> **EC(SC)/12/A&A/72.4 dated 19.02.2016**

1.5 Website address:

> **www.rcmscollegekhallikote.com**

Web-link of the AQAR:

> **http://rcmscollegekhallikote.com/AQAR.aspx**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	**1st Cycle**	**B**	**70.65**	**2006**	**5 Years**
2	**2nd Cycle**	**B**	**2.41**	**2016**	**5 Years**

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   **01.07.2011**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

   i. AQAR   2014-15 submitted to NAAC on 05.08.2015

1.9 Institutional Status

University   State   NA*   Central   NA*   Deemed   NA*   Private   NA*

Affiliated College   **Yes**   √   No   ---

Constituent College   Yes | ---- | No | √ |

Autonomous college of UGC   Yes | ---- | No | √ |

Regulatory Agency approved Institution   Yes | ___ | No | √ |

Type of Institution   Co-education | √ | Men | | Women | |

Urban | √ | Rural | | Tribal | |

Financial Status   Grant-in-aid | √ | UGC 2(f) | √ | UGC 12B | √ |

Grant-in-aid + Self Financing | √ | Totally Self-financing | --- |

1.10 Type of Faculty/Programme

Arts | √ | Science | √ | Commerce | √ | Law | ---- | PEI (Phys Edu) | - |

TEI (Edu) | - | Engineering | - | Health Science | - | Management | |

Others   (Specify)

| **Dilpoma in Computer Application(DCA) Add-on-Course** |

1.11 Name of the Affiliating University | **BERHAMPUR UNIVERSITY, ODISHA** |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | ---- |

University with Potential for Excellence | ---- | UGC-CPE | ---- |

DST Star Scheme | ---- | UGC-CE | ---- |

UGC-Special Assistance Programme | √ | DST-FIST | ---- |

UGC-Innovative PG programmes | ---- | Any other (*Specify*) | ---- |

UGC-COP Programmes | ---- |

2. IQAC Composition and Activities

2.1 No. of Teachers

| 06 |

2.2 No. of Administrative/Technical staff

| 01 |

2.3 No. of students

| 01 |

2.4 No. of Management representatives

| 02 |

2.5 No. of Alumni

| 01 |

2. 6 No. of any other stakeholder and

community representatives

| 01 |

2.7 No. of Employers/ Industrialists

| 01 |

2.8 No. of other External Experts

| 01 |

2.9 Total No. of members

| 14 |

2.10 No. of IQAC meetings held

| 03 |

2.11 **No. of meetings with various stakeholders: Total No.**

| 12 |

Faculty

| 06 |

Non-Teaching Staff

| 02 |

Students

| 02 |

Alumni

| 01 |

Others

| 01 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | √ | No | ---- |

If yes, mention the amount

| Rs.300000/- |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 12 | International | --- | National | -- | State | --- | Institution Level | 12

(ii) Themes

1. Contribution of Dr. S. Radhakrishnan to Indian Philosophy and Culture.

2. The Non-violence theory of Gandhi: Its relevance in Modern India.

3. Fatty acid: Its oxidation.

4. Cell wall: Structure and function.

5. Embryology in relation to taxonomy.

6. Vitamins: Its good and bad effects.

7. Covalent bonding – Molecular Orbital Theory

8. Inductive effect.

9. Phase Rule with one Component System.

10. Use of Colligative property measurement in determination of Molecular
    Mass of Solid.

11. Cell Division Mitosis: Concept and Process.

12. Urine formation in man: Its process and result.

2.14 Significant Activities and contributions made by IQAC

1. The IQAC plays an active role in sensitising a culture of quality in the Academic Management of the college.
2. The quality culture is maintained and sustained through a number of initiatives taken by the IQAC throughout the year.
3. The IQAC has conducted periodical meetings with the stakeholders for quality enhancement in pursuit of its goal and objectives.
4. The IQAC has conducted interface discussions with different societies of the primary stakeholders for observation of quality in all spheres.
5. The cell has played an important role in maintaining equilibrium between curricular, co-curricular and extra-curricular activities.
6. Capacity Building Programs have been conducted for support staff of the college.
7. The IQAC has facilitated student support activities through Proposals, Discussions and Decisions (PDD).
8. Different committees are formed by IQAC to give moral and financial support to the students through prizes, scholarships, certificates of merits *etal*.
9. The IQAC has facilitated in spreading important information and maintaining transparency by providing college calendar to all students.
10. Steps have been taken by collecting feedback from different stakeholders so as to enable the IQAC in farming next action plan for implementation of new policies.
11. In order to meet the infrastructure requirements of the Stakeholders steps are being taken by IQAC in development of both physical and ICT infrastructure in the college.

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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the academic session towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1. To have effective curriculum delivery to the students proposal submitted before Principal/ Academic Bursar for preparation of Lesson Plan before the commencement of Academic Session.	1. The college authority accepted the proposed action plan of IQAC and teachers submitted well prepared Lesson Plans through their respective Heads of the Department and Academic Bursar.
2. To conduct remedial classes for slow learners.	2. The proposal of IQAC was well appreciated by the Management and teachers of the college. Remedial classes were conducted by the teachers of different Departments to bridge the gap between slow learners and advanced learners.
3. To impart value based education to the students inviting guests with spiritual knowledge.	3. Value based education imparted to the student's en-mass inviting spiritual dignitaries.
4. To develop the soft and writing skills of the students to face employment challenge.	4. Teachers wholeheartedly volunteered to conduct soft and writing skills of the students to face interview for employment.
5. To cater students' diversity, proposed to conduct induction programmes for the new comers and differently able students.	5. An Induction/ orientation programme has been conducted at the beginning of the Academic Session for the new comers to make them well aware of the rules, regulations of the different aspects of the college along with to maintain utmost discipline in and out of the college in building a good image of the HEI.
6. To encourage teachers to make use of Smart Boards, Projectors, Internet resources etc., for effective teaching and learning.	6. Teachers have given their good effort in teaching-learning process.
7. To maintain transparency in evaluation system proposed to provide the answer sheets to the students after evaluation.	7. The schemes of evaluation on different subjects are communicated to the students to maintain transparency in evaluation process.
8. To monitor Students Performance and Learning Outcomes.	8. Periodical monitoring has been made by the Academic Committee of the college to ensure the Learning outcomes and achievement of the students.
9. To constitute a committee to monitor research activities of faculty members of the college.	9. A research committee has been constituted to monitor and address the research activities of the teachers. As a result Six teachers of different departments are registered for award of Ph.D. and two other teachers are engaged in guiding research scholars.
10. To encourage teachers for publication of research oriented articles in UGC approved and peer reviewed journals.	10. We are proud to record that the college has obtained **international patent** in the field of Fluid Dynamics.

11. To conduct Extension Activity by adopting villages.	11. The NSS units of the college have adopted three villages and conducted a number of community orientation activities.
12. To empower women through Martial Arts and Self Defence.	12. Our college has taken a premier role in Odisha imparting Martial Arts training to the girls students of the college soon after the '**Nirvaya**' incident held at Delhi in **collaboration** with the financial cooperation of K.C. Trust, Berhampur and technical skill of the Police authorities of Ganjam District. The said training is continuing to the fresh women students of the college.
13. To conduct Academic Activities in collaboration.	13. MOU signed with Central Institute of Plastic Engineering and Technology and Centurion University.
14. To facilitate students using library as a learning resource, steps have been taken for construction of a Central Library with the name - Golden Jubilee Central Library.	14. The Construction of Golden Jubilee Central Library Building is under progress.
15. To mobilize funds from RUSA.	15. Received an assistance of Rupees Two Crores from RUSA for**:** (i) New construction of Infrastructure. (ii) Repair, maintenance and extension of infrastructure. (iii) Repair and maintenance of existing Building.
16. To purchase Computers under RUSA assistance for development of a Computer centre of the college.	16. 36 numbers of computers are purchased from the financial assistance received from RUSA for the computer centre.
17. A proposal for renovation of the academic and administrative block is submitted to P.W.D under RUSA project.	17. According to the proposal given by IQAC, Funds deposited with Public Works Department, Roads and Building (PWD, R & B), Berhampur, Government of Odisha.
18. To take steps with the Govt. of Odisha in the Dept. Of Higher Education for development of a Language Lab in the college for skill development of the primary stakeholder of the HEI and faculty empowerment.	18. The Government of Odisha in the Dept. Of Higher Education have accepted our proposal and developed a Language Lab in the college. It will be massively utilized by the students in developing their communicative skill from the coming Academic Session.
19. To conduct periodical meetings with the stakeholders of the college.	19. Developed a harmonious relationship among the stakeholders through periodical meetings.
20. To institutionalise the feedback mechanism for inclusive growth.	20. After collection of feedback from different stakeholders, interface meeting of the class representatives of all class - representing the Students Union, Dramatic Society, Science Society, Commerce Society, Literary Society and Athletic Association are conducted through the Advisors and Vice President's of different societies under the chairmanship of the Head of institution.

21. To encourage students to participate in extra-curricular activities.	21. With the active counselling of staff students have excelled in inter college and inter university tournaments.
22. Grooming of Leadership among students.	22. With the active and able guidance of teachers leadership among students has been groom at different levels.
23. Governance and Management.	23. The college Governing Body believes on participative and democratic principles of Management. Hence, in improving the institutional progress and academic progress of students It follows participative principle of Management.
24. To take measures for professional development of Teaching and Non-teaching staff.	24. Ample scope has been provided throughout the year to both Teaching and Non-teaching staff for professional development.
25. To ensure best Financial Management.	25. Audit of the accounts of the college have been taken regularly by Local Fund Audit, Ganjam, Berhampur under the supervision of Examiner-cum-Director of Local Fund Audit, Odisha, Bhubaneswar for better Financial Management of the college.
26. Best practices.	26. i. Office Automation ii. Women empowerment through Martial Arts.

Attach the Academic Calendar of the year as Annexure:

The Academic Calendar of the year 2015-16 is enclosed vide Annexure - 1

2.16 Whether the AQAR was placed in statutory body   Yes [√]   No [----]

Management [√]   Syndicate [----]   Any other body [----]

Provide the details of the action taken

The Annual Quality Assurance Report (AQAR) was placed before the Governing body meeting held on 12.08.2018 for discussion and approval. The AQAR couldn't be placed in the GB meeting as no GB meeting could be held between 2016 and 2018. However, after threadbare discussion the AQAR was approved by the GB for onward submission to NAAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	---	---	---	---
UG	**03**	---	---	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others	---	---	---	---
Total	**03**	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/ Open options: **Elective Option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**---**
Trimester	---
Annual	**03**

1.3 Feedback from stakeholders*   Alumni [--]   Parents [--]   Employers [--]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [--]   Manual [√]   Co-operating schools (for PEI) [--]

*Please provide an analysis of the feedback in the Annexure:-

Analysis of the feedback is enclosed vide Annexure - ii

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> 1. Revision of the existing curriculum and regulation has been taken up at University level constituting Board of studies for different programs.
> 2. A few senior most members of faculty of different departments are nominated by Berhampur University to the Board of studies.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- The college has setup a Language Laboratory with the financial support of the Government to enrich the soft skill of students in general with the able guidance of teachers of Language and Literature.
- A computer centre has been introduced during the year under RUSA grant.
- The objective is to groom the students to look forward in shaping the global challenges.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
34	**28**	**06**	**---**	**---**

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
07	**02**	**---**	**---**	**---**	**---**	**---**	**---**	**07**	**02**

2.4 No. of Guest and Visiting faculty and Temporary faculty

---	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	**15**	---
Presented papers	---	**15**	---
Resource Persons	---	**01**	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In order to enrich quality teaching and learning process in the college the following practices were adopted:
- The college has introduced ICT based teaching-learning methodology.
- Remedial classes taken for the slow learners.
- Coaching classes are taken for the Non Creamy Layer students specially SC, ST & OBC for entry into service.
- The title of Reference Books and the name of authors are provided to the advanced learners for reference in the college library/internet.

2.7 Total No. of actual teaching days during this academic year.

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> Ramachandra Mardaraj Science College is an affiliated college. It is affiliated to Berhampur University in the district of Ganjam, Odisha. Hence, it has to follow the Examination & Evaluation system regulated by the University as per its regulations.

2.9 No. of faculty members involved in curriculum Restructuring /revision/ syllabus development as member of Board of Study / Faculty / Curriculum Development workshop

02	---	---

Name of the members of Board of studies is enclosed vide Annexure – iii

2.10 Average percentage of attendance of students

71%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction (%)	Ist (%)	IInd (%)	IIIrd (%)	Pass (%)
Arts	108	51.85	51.85	30.55	12.03	94.44
Science	82	57.31	45.12	19.51	15.85	92.68
Commerce	26	42.30	26.92	34.61	34.61	88.46

*The name of rank holders at University level is enclosed vide **Annexure- iv***

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

One of the most important objectives of the Internal Quality Assurance Cell (IQAC) is development of teaching-learning standards in the HEI. The IQAC undertakes the same with letter and spirit. In order to sustain and enhance the quality of teaching and learning the IQAC has taken the following steps during the year under report.

a) **Inter Disciplinary Meeting**:
   The IQAC convenes inter disciplinary meetings among the teachers of at the beginning of the Academic Session. Such inter disciplinary meeting ensures sharing of knowledge and application focus pedagogy so as to enhance the value of the teaching-learning process.

b) **Value based workshop:**
   The IQAC conducts workshop/seminar periodically inviting guests for a discourse among the students and guests on value based practices in life.

c) **Monitoring of Students Feedback:**
   The students feedback is carefully monitor and analysed by IQAC and takes necessary steps to integrate the feedback for enrichment of teaching-learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	**Nil**
UGC – Faculty Improvement Programme	**Nil**
HRD Programmes	**Nil**
Orientation programmes	**Nil**
Faculty exchange programme	**Nil**
Staff training conducted by the university	**Nil**
Staff training conducted by other institutions	**Nil**
Summer / Winter schools, Workshops, etc.	**Nil**
Others	**Nil**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**21**	**Nil**	**Nil**	**Nil**
Technical Staff	**07**	**Nil**	**Nil**	**Nil**

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The IQAC of the HEI has taken the following steps for promotion of research, consultancy and extension:
>
> 1. IQAC encourages the members of teaching staff to avail Teacher fellowship of UGC for undertaking Ph.D work.
> 2. IQAC encourages the members of faculty to avail financial assistance from UGC under Minor Research Project/ Major Research Project.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01	---	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	---	---	---

Details of Research Publications furnished vide Annexure:- v

3.5 **Details on Impact factor of publications:**

Range   **3.8 to 4.2**   Average   ---   h-index   ---   Nos. in SCOPUS   ---

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects *(other than compulsory by the University)*	---	---	---	---

Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published   i) With ISBN No. | --- | Chapters in Edited Books | --- |

ii) Without ISBN No. | --- |

3.8 No. of University Departments receiving funds from

UGC-SAP | --- | CAS | --- | DST-FIST | --- |

DPE | --- | DBT Scheme/funds | --- |

3.9 For colleges   Autonomy | --- | CPE | --- | DBT Star Scheme | --- |

INSPIRE | --- | CE | --- | Any Other (specify) | --- |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
Sponsoring agencies	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**

3.12 No. of faculty served as experts, chairpersons or resource persons | 01 |

3.13 No. of collaborations   International | --- | National | --- | Any other | --- |

3.14 No. of linkages created during this year | --- |

3.15 Total budget for research for current year in lakhs :

From Funding agency | --- | From Management of University/College | --- |

Total | --- |

3.16 No. of patents received this year

Type of Patent		Number
National	**Applied**	**Not Applicable**
	Granted	**Not Applicable**
International	**Applied**	**Not Applicable**
	Granted	**Not Applicable**
Commercialised	**Applied**	**Not Applicable**
	Granted	**Not Applicable**

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	---	---	---	**01**	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

02

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **---**   SRF **---**   Project Fellows **---**   Any other   **---**

3.21 No. of students Participated in NSS events:

University level **Nil**   State level   **Nil**

National level   **Nil**   International level **Nil**

3.22 No. of students participated in NCC events:

University level **NA**   State level   **NA**

National level   **NA**   International level **NA**

3.23 No. of Awards won in NSS:

University level **Nil**   State level   **Nil**

National level   **Nil**   International level **Nil**

3.24 No. of Awards won in NCC:

University level **NA**   State level   **NA**

National level   **NA**   International level **NA**

3.25 No. of Extension activities organized

University forum **Nil**   College forum **√**

NCC   **Nil**   NSS   **04**   Any other **---**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Conducted Blood Donation Camp in the college with the cooperation and collaboration of Odisha Red-cross Society, District Blood Bank and M.K.C.G Medical College Blood Bank Staff.
- Conducted Awareness campaign on AIDS in the adopted villages.
- Observed Human Rights Day and Blood Donation Day inviting guests of high esteem.
- Observed National Integration Day
- Observed Voters' Day and created an awareness among the student voters about the democratic way of voting.
- The Hospital Campus of Khallikote has been cleaned with the help of NSS volunteers under the guidance of NSS programme officers.
- Conducted a rally in the Khallikote town creating an awareness regarding the benefits of using Helmet.
- Conducted a Rally an awareness of Road safety.
- Conducted a Seminar on World First Aid Day.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.60 Acre	Nil	Donated by the Raja Saheb of Khallikote	12.60 Acre
Class rooms	21	Nil	Funds donated by Khallikote Raja family UGC/MF	21
Laboratories	09	Nil	UGC/MF	09
Auditorium	01	Nil	MF	01
Seminar Halls	01	Nil	College Corpus fund	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	59	36	UGC/ MF	75
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs.18,59,044	Rs.15,55,706	UGC	Rs.34,14,750
Installation of CCTV in the college campus	08	Nil	MF	08

4.2 Computerization of administration and library

- The Administrative Offices of the college namely Office of the Principal, Accounts Office Establishment Section are fully computerised. All of the administrative staffs are provided with a computer. All correspondences are made by computer generated letters. One of the official staff is trained to work with computers.
- The process of automation has been taken up in the College Central Library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books/ Reference Books	**26347**	**---**	**1006**	**Rs.3,15,346**	**27555**	**---**
e-Books	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
Journals	**---**	**---**	**69**	**Rs.15,974/-**	**69**	**Rs.15,974/-**
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	**50**	**---**	**Nil**	**Nil**	**50**	
Others (specify)	---	---	---	---	---	---

4.4 Technology up-gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	**37**	**--**	**--**	**10**	**12**	**10**	**05**	**Nil**
Added	**36**	**36**	**--**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
Total	**73**	**36**	**00**	**10**	**12**	**10**	**05**	**Nil**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- The college was having a well-furnished computer laboratory with 75 Nos of Computers.
- During the year the college has purchased 36 Nos of computers.
- A network browsing centre in the college is functional to provide internet facilities to the students and staff.
- The government has established a Language Laboratory in the college.
- Biometric attendance has been introduced in the college.
- CCTV 8 (Eight) Nos. has been installed in the college for safety and security of college property and to ensure discipline in the college.
- Students, the primary stakeholder of the college are provided with computer program facilities.
- Teachers are at liberty to use internet in the college for Academic and Research purpose.

4.6 Amount spent on maintenance in lakhs:

i) ICT

Rs. 1,19,331

ii) Campus Infrastructure and facilities

Rs.1,74.201

iii) Equipments

Rs.15,57.706

iv) Others

Nil

Total:

Rs.34, 23.238

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> - The IQAC organises induction meeting at the begging of the Academic Session for the fresher's to make them aware about Student Support Services available in the college namely financial facilities, scholarships of various nature, SSG and SAF etc.
> - Fresher's are also made aware about the academic supports given to them through Library publishing detail information in the College Calendar.
> - Update information are also given to all students through notices in the college and departmental notice boards.

5.2 Efforts made by the institution for tracking the progression

> Tracking the progression of students during their studentship and after passing out from the HEI is an important task of IQAC. It is conducted through different systems, process and a well planned human resource power. They are:
>
> 1. Proctorial System.
> 2. Academic Core Committee under the Chairmanship of Academic Bursar.
> 3. Students Track Record under the supervision of Administrative Bursar.
> 4. Subject wise and program wise students' performance through tabulators.
> 5. Review of students' performance and Action plan are taken in the staff council.
> 6. The Governing Body/ Management reviews the students performance and position at University level.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1237	--	--	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
Nil	--

Women

No	%
Nil	--

	Last Year					**This Year**				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
345	125	45	265	01	781	575	198	50	412	02	1237

Demand ratio   2521: 5.70:1   Dropout % is Negligible

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> So as to enable the Non-Creamy Layer students for appearing Competitive examinations separate classes have been taken by the faculty members of the college and guest faculties were also invited for the purpose. A total of 214 hours of coaching given during the year under reference.

No. of students beneficiaries   536

5.5 No. of students qualified in these examinations

NET	NA	SET/SLET	NA	GATE	NA	CAT	NA
IAS/IPS etc	NA	State PSC	NA	UPSC	NA	Others	NA

5.6 Details of student counselling and career guidance

> - A UGC sponsored career counselling cell is functioning in the college.
> - Senior faculty members are entrusted in counselling the students.
> - One (1) hour of counselling has been given on all even working dates for development of communication skill, leadership skill, Management skill, analytical skill etc.

No. of students benefitted   112

5.7 Details of campus placement

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Data not collected

5.8 Details of gender sensitization programmes

> The Women Development Cell of the college works for gender sensitisation. The women development cell takes initiative on:
>
> - Creating awareness on sexual harassment at work place for teaching and non-teaching staff.
> - Conducted meetings on Women empowerment.
> - Workshop and training on Martial Arts for girls students.
> - 90 (Ninety) girls students participated in Martial Arts training. Budgetary expenditure Rs. 26,400/- (Twenty Six Thousand Four Hundred) only
> - Conducted a Gender Sensitisation Training Programme duly sponsored by Berhampur University.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

      State/ University level | 03 | National level | --- | International level | --- |

      No. of students participated in cultural event

      State/ University level | Nil | National level | Nil | International level | Nil |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

    Sports : State/ University level | --- | National level | --- | International level | --- |

    Cultural: State/ University level | --- | National level | --- | International level | --- |

5.10 Scholarships and Financial Support

Source of assistance	Number of students	Amount (Rs)
Financial support from institution	310	2730
Financial support from government	646	Rs.15,14,600/-
Financial support from other sources	Nil	Nil
Number of students who received International National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students | 08 |

5.13 Major grievances of students (if any) redressed:

- Vacancy in teaching posts has been filled in by the management through Walk-In-Interview.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision-
- To spread higher education among the rural youth at affordable cost.
- All round development of the students through curricular, co-curricular and extracurricular activities.
- To make them educated so as to build a moral power to face the global challenges.

Mission:
- To impart quality education through class room teaching with the support of latest teaching and learning tools.
- To provide ample opportunity to the students to take active part in NSS, YRC, Extension and other co-curricular and extra-curricular activities.
- To face the competitive examinations the institution provides coaching for entry into service through Career Counselling Cell of the College.
- To update the latest global challenges viz social, economical and environmental among the students so as to enable them to redress when opportunity comes.

6.2 Does the Institution has a Management Information System

> The institution has a strong, viable Management Information System (MIS). The college has a number of MIS viz.,:
>
> - Students Academic Management System (SAMS). Through SAMS the students are made aware of all academic matters right from submitting application for joining in the college taking honours and elective subjects till receiving of College Leaving Certificate.
> - Students Timetable Management System.
> - Library, Information and Management system.
> - Finance and Accounting Management System.
> - Payroll and salary of staff and support staff management system.

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Being an affiliated college of Berhampur University the college has to follow the curriculum framed by the members of Board of studies of Berhampur University duly approved by the Academic Council of University. However, the senior members of the teaching staff of our college play a vital role in framing curriculum looking to the local and global need.

6.3.2   Teaching and Learning

> As a major part of teaching and learning process, the faculty members are instructed by IQAC to make use of LCD Projectors, Computers and Smart Boards. These tools are extensively used by the Botany, Zoology, Physics and Chemistry departments. The students of are exposed to extracurricular activities for developing social responsibility.
>
> Further the faculty members are given freedom to adopt and innovative teaching methodologies for their respective subjects. As such quality of teaching through use of communication and information technology, institutional visits, group discussions, seminars and workshops enriches.
>
> To enhance the multi dimensional personality of the student's eminent personalities from Academics, Government and Corporate sectors are invited for Guest Lectures and Speaker sessions.
>
> As teaching and learning in a HEI play an important role the faculty members are encouraged to attend refresher and orientation courses from time to time.

6.3.3 Examination and Evaluation

As the college is an affiliated college of Berhampur University, it follows the examination and evaluation procedure in accordance with the regulations of University.

However, the college conducts test examinations before allowing the students to appear the University examination.

The faculty members interact with the students after the evaluation of papers of their respective subjects are made so as to bridge the gap between slow and advanced learners.

6.3.4 Research and Development

The library of a HEI is the knowledge hub. Hence, the college takes all possible steps for the students to make exhaustive use of library reference books besides the general books. The Central Library of the College has a separate reference section with 25,501 books and 117 journals. The college has also department wise seminar libraries which is fully utilised for the reference of students and staffs.

The college also emphasises on providing adequate physical and ICT based infrastructure to ensure accessibility for its primary stakeholders viz the students and teaching staff.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library of a HEI is the knowledge hub. Hence, the college takes all possible steps for the students to make exhaustive use of library reference books besides the general books. The Central Library of the College has a separate reference section with 25,501 books and 117 journals. The college has also department wise seminar libraries which is fully utilised for the reference of students and staffs.

The college also emphasises on providing adequate physical and ICT based infrastructure to ensure accessibility for its primary stakeholders viz the students and teaching staff.

As regards infrastructure and ICT facilities, the management takes care and strategy for improving the accessibility of the campus and infrastructure for free excess of differently abled.

The IT lecturer and 20 computers are engaged to create computer awareness. All the members of staff are motivated to undergo computer training.

The management focuses its attention on procurement and maintenance of Instruments, hardware, software through external agencies along with committed in house staff.

6.3.6. Human Resource Management

The Human Resource of the college is the sole strength of the HEI. Hence:

- The management motivates the faculty members and support staff to take extra responsibility in addition to their normal duties for the interest of community.
- In order to motivate the support staff they are provided with financial assistance in shape of advance during festivals which is reimbursed from their monthly salary in equal instalments.
- Regular in house training and development programmes are organised for the faculty members and support staff to widen the knowledge and skill respectively.
- The Accounts Bursar of the college was deputed to the Tahsil Office, Purushottampur to undergo a training on Public Financial Management System (PFMS).

6.3.7 Faculty and Staff recruitment

In order to ascertain the actual need of teaching faculty and support staff an exercise is made taking all heads of the Department, Academic Bursar and Administrative Bursar to calculate the workload before the onset of the academic year.

Correspondence is made with the Director of Higher Education, Odisha, Bhubaneswar to fill-up the requirement on transfer and posting, failing which, the management recruits through walk-in-interview taking into consideration the recruitment procedure prescribed by the Service Selection Board (SSB), Department of Higher Education, Govt. of Odisha.

6.3.8 Industry Interaction / Collaboration

No initiative has been taken so far in connection with Industry Interaction / Collaboration

6.3.9 Admission of Students

To ensure quality of students in the HEI transparency and merit are strictly followed. However, the reservation policy of the Government for SC/ST/OBC/Differently abled is given top priority.

Student Academic Management System (SAMS) has been functioning in the college under the active co-operation and guidance of senior members of teaching and non-teaching staff. A help desk is set-up with dedicated faculty and support staff to facilitate students in filling up of online forms so as to enable them to choose their favourite subjects taking into consideration their marks in the qualifying examinations.

6.4 Welfare schemes for

Teaching	Available in the College
Non teaching	Available in the College
Students	Available in the College

6.4. Total corpus fund generated

Rs. NIL

6.6 Whether annual financial audit has been done   Yes | √ | No | --- |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	Yes	1. Academic Bursar, 2. Principal
Administrative	No	---	Yes	Administrative Bursar

6.8. Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes | √ | No | --- |

For PG Programmes   Yes | NA | No | NA |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As R.C.M Science College, Khallikote is an affiliated college of Berhampur University, we do not play any role in examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No Information is with us.

6.11 Activities and support from the Alumni Association

The Alumni Association observes the college foundation day on 1st July each year. It launches different prizes and certificates of merit for the best students of the college.

The association interacts with the Principal and Governing body for the quality enhancement and sustenance.

6.12 Activities and support from the Parent – Teacher Association

Parents are invited to the college for interface discussion about the satisfaction derived by their ward on the prevailing curriculum, teaching-learning process. They ventilate openly their personal opinion and the opinion of their work to the teachers in presence of the administrative staff viz., Administrative Bursar, Academic Bursar and the Heads of the Department

6.13 Development programmes for support staff

The support staff are provided with skill development trainings in computer application, noting and drafting etc with the help of administrative bursars and faculty members of the English Departments. Data Entry Operators also give time to enrich the computer skill of support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. **Eco-friendly campus**: The HEI has provided dustbins at different points to segregate bio-degradable and non-biodegradable waste. The wastes are handed over to the Notified Area Council (NAC) of Khallikote for necessary action at their end.
2. **Energy Conservation**: The college has replaced the ordinary fluorescent lights and bulbs by LED lights to save energy in the premises. Further, a mechanism has been developed to ensure that the fans and lights provided in the class rooms are closed. When the rooms are not in use.
3. **Water Conservation**: RO purifier, Water Coolers are cleaned and serviced periodically to ensure and provide the stakeholders for use of clean and mineral water.
4. **Plantation Drive**: 53 trees including Tik (Tictora Grandue), Debdaru (Polyalthice longitolice) , Neem (Azadiracta indica), Barah (Ficus Species), Champa (Michelia Champaka), Eucalyptus, Acacia (Accacoa nilotica) and Cocus Nucifera has been planted during this Academic Session in addition to a eco-friendly valuable forest spreaded over **three** acres of land.

Criterion – VII
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

The following innovations have created a positive impact on the functioning of the HEI:

i. Academic Innovations:
- Provisions made for conduct of remedial classes for the slow learners and the students of Non-Creamy Layer including SC, ST and OBC students.

ii. Teaching and Learning Process:
- Use of smart boards and projectors in teaching created interest in learning among students and the teachers get pleasure in teaching through smart boards.
- Steps taken to provide Study materials to the SC, ST and OBC and economically backward students.

iii. Innovations & Research:
- Motivated the students to write research oriented articles for publication in the college magazine.
- Motivated the teachers to write articles basing on their research activities for publication in the college magazine as well as in UGC approved / peer reviewed research oriented national and international journals.

iv. Innovations in Infrastructure:
- Construction of a Language Lab has given a good impact among the students in developing their soft skill. Teachers of Language and Literature Department have taken keen interest for development of soft skill of the students.
- Facilities of free access to Internet for students and staff through development of Browsing centre in the college.

v. Innovations in Administrative functioning:
- The Administrative office is fully computerised with the engagement of skilled support staff for Digitalisation of the establishment/ service records of both teaching and non-teaching staff. It is a unique innovation in digitalising the establishment section.

vi. Innovations in Student support and progression:
- All student support activities are published in the college calendar and students are provided facilities to apply for the same both online and offline.

vii. Innovations in Leadership and Management:
- The students are given ample opportunity in developing the leadership qualities by participating in students union and

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The IQAC of the college is the source of inspiration for all stakeholders, mainly for the teachers and taught. Hence, it plays an active role in framing Action Plan at the beginning of the Academic Session and reviews it's progress and execution and prepares **Action** Taken Report (ATR) based on the plan of action.

1. **Alumni meet**:
- Alumni meet was organised with the corporation of alumnus in the month of July 2015.
2. **Community Services**:
Conducted a Blood Donation Camp with the theme 'Rakta Dana Mahata Dana' in the month of August 2015 in collaboration with the staff of M.K.C.G Medical College, Berhampur. As most of the people of the area are poor and can't afford to purchase blood at the time of need, the college arranges to receive blood to the needy from the account of the college at free of cost.
- A gender sensitisation training program was conducted in the college in collaboration with Berhampur University in the month of September 2015.
- Observed 'World First Aid Day' in the college as well as in the adopted village by the Youth Red Cross Society of the College in the month of December 2015.
- For creating an awareness on road safety, a rally was conducted 'Sadak Suraksha Jeevan Raksha' in January 2016.
3. **Self Defence Training Program**:
- A Self Defence Training Program was conducted for the girl's students of the college in collaboration with the District Police Authority, Chatrapur in the month of October 2015.
4. **Seminars and Workshops**:
- A seminar on equity was conducted on 15.02.2016 under the auspices of the Dramatic society of the college. Miss Pretishree Jena one of the renowned Ollywood Stars and Mr. Deepak Kumar an Ollywood Actor came as resource person and key note speaker respectively.
5. **Academic Audit**:
In the month of February 2016 the Academic Audit of the college was conducted by Dr. L.K. Tripathy, Regional Director of Education, Southern Zone, Berhampur, Prof. Dr. Subash Kumar Mohanty, Retired Principal of Kanpur Regional College, Kanpur and Prof. Dr. S.Rama Rao, Former Principal of Gopalpur College, Gopalpur on Sea and presently the District Level Education Consultant (DLEC) to the Department of Higher Education, Govt. of Odisha.
6. **Science Seminar**:
The Science Society of the college conducted a science seminar on 08.03.2016. Dr. Sukanta Kumar Tripathy, Associate Professor, Dept. of Physics of Berhampur University visited the college as key note speaker and addressed the science students and teachers on **Maxwell's law of distribution of velocity**. Mr. Biswajit Pradhan and a few other students of the Departments of the Physics of the college presented papers on the topic.
7. **Seminar on social science:**
- A Seminar on social science was conducted on 31.03.2016 under the auspices of Odia Sahitya Samaj. Dr. Sadananda Nayak, Associate Professor of the Department of Odia, Berhampur University and Dr.Dasarathi Bhuyan, Associate Professor, Dept. of Political Science of Berhampur University visited the college as key note speaker and resource person respectively. They delivered a talk on '**Language is the mother of all inventions**'.
- **Evidence of Success**: Photographs of Martial Arts Training imparted to the girl students are enclosed vide annexure vi.
- **Problems Encountered and Resources required**: The HEI has not encountered any problem because the K.C.Trust Managing Committee under the presidentship of Hon'ble Rani Saheba of Khallikote Smt. V. Sugnana Kumari Deo who is also the President of the Governing Body of the college has provided adequate funds for the success of the objective.

7.3 Give two best practices of the institution:

Best Practice – 1
- **Title of the practice**: USAGE OF ICT
- **Objectives of the practice**: The main objective of this practice is to provide teaching and learning with ICT.
- **The Context**: The Internet has become an integral part of everyday life of students, teachers and researchers. It is therefore, ICT facilities has been given to the teachers, students and support staff of the HEI in a multitude of ways. In transforming the HEI as a smart college, the importance of educational technology with the help of ICT is the need of the hour.

The Practice: In practising the objectives students, teachers and support staff are getting professional pleasure.
  i.   Students are provided with internet facilities in the Browsing centre of the HEI in collecting references on their curriculum.
  ii. Free access to internet is also provided to the teachers in preparing study materials, research papers etal. In improving their teaching and writing methodology.
  iii. Students Academic Management System is online.
  iv. Office Automation has facilitated for making correspondence through e-mail to Higher authorities viz Director of Higher Education, Odisha, Regional Director of Education, Southern Zone, Berhampur, District Authorities and Department of Higher Education in the Government of Odisha has made office activities mostly paperless and speedy communication.

- **Evidence of Success**:
  The evidence of success against the predetermined target has been provided vide annexure vi.
- **Problems Encountered and Resources required**:
  At the beginning as the support staffs were not literate in ICT facilities, it became difficult to motivate them. Secondly, the support staffs who are on the verge of retirement initially shown no interest to become ICT literate but in course of time they became literate in making use of ICT facilities.

Best Practice – 2
- **Title of the practice**: WOMEN EMPOWERMENT
- **Objectives of the practice**: Girls facing a number of problems in their daily life at different places. It is therefore, to make them empowered the college has taken pioneership in providing Martial Arts Training to the girl students of the college so that they can easily meet these unsocial challenges even ragging at HEi.
- **The Practice**: Girl students in different groups are provided Martial Arts Training with the support of District Police Authorities , Ganjam, Chatrapur throughout the Academic Session under the supervision of lady teachers.

Details of Martial Arts Training enclosed vide Annexure:- vii

7.4 Contribution to environmental awareness / protection

- The NSS units of the college organised awareness rally in their adopted villages for plantation and preservation of trees to protect the environment.
- The HEI has taken social forestry as one of its important function.
- More than 3 acres of campus converted into dense and valuable forest.

7.5 Whether environmental audit was conducted?   Yes √   No ---

7.6 Any other relevant information the institution wishes to add.

SWOT ANALYSIS

S-
- Good infrastructure.
- Committed and Dedicated faculty.
- Hon's in Science, Arts, and Commerce.
- Motivated and disciplined students.
- Better programme outcome of the students at the end examination.
- Language Lab for improvement of the communicative skill of the students.
- Automated office and library.
- Satisfactory computing resources.

W-
- No research centre.
- No Choice Based Credit System.
- No semester system.
- No student enrolment from other states and countries.
- No teacher recruitment from other states and countries.
- No hostel facilities for boys.

O-
- Minor research projects can be taken up focusing on Chilika Lake which is in the close vicinity of the college.
- Researchers can be conducted on the environment of Chilika Lake by the teachers of the college.
- Scope for wider consultancy services and collaboration as the Trust has no. of educational institutions under it's management.

T-
- Empowerment of youth with employable skills.
- Collaboration with industries.
- Development of Communication skill of the students as they are of rural background.

---

8. Plans of institution for next year

1. **Curricular Aspects:**
- Opening of new subjects in Science and Social science streams.
- Improvement of feedback system.

2. **Teaching-learning and Evaluation:**
- Exhaustive use of Language lab for improvement of communicative skill of the students.
- Improvement of Teacher's quality through research, refresher and orientation courses.
- Wi-Fi network facility is to be provided to the students and members of staff for enrichment of student performance and learning outcomes.
- Student satisfaction survey conducting interface meetings.

3. **Research, Innovation and Extension:**
- To motivate teachers in engagement of research work.
- Innovative eco system.
- Research publications.
- Extension activities by adopting villages.

4. **Infrastructure and Learning resources:**
- Construction of new physical infrastructure.
- Automation of college central library.
- Development of a Computer Centre to facilitate students.
- Three phase electricity connection, coverage of CCTV in the college campus.
- Renovation of the academic and administrative block.
- Installation of optical fibre for uninterrupted internet facility.
- Purchase of adequate books for the college library.
- Budgetary provision for maintenance of campus infrastructure.

5. **Students support and progression:**
- Financial support through different scholarship to the students to motivate them for higher studies.
- To encourage students in participating sports, literary and cultural activity at college level, university/state level and national level.
- Alumni engagement.

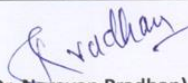6. **Governance, Leadership and Management:**
- To strengthen the IQAC cell of HEI.
- To make the audit of college accounts up-to-date.
- To adopt strategies for faculty empowerment.
- To mobilise resources from RUSA, World Bank and UGC.
- To look forward keeping the institutional vision and mission.

7. **Institutional value and best practices:**
- To look forward keeping the institutional vision and mission.

Best Practices:
1. Inclusive Growth
2. Leadership among students.

(Dr. Narayan Pradhan)
Name and Signature
IQAC Co-ordinator

(Sri Shyama Sundar Padhi)
Name and Signature
BALLIGUDA, GANJAM
ORISSA 761038

ACADEMIC CALENDAR: 2015-2016

Sl No.	Subject	Time Line
i.	Reopening of College after summer vacation:	19.06.2015
ii.	Admission of +3 1st Year students:	22.06.2015 to 06.08.2015
iii.	Commencement of Classes: +3 2nd Year Arts, Science & Commerce +3 3rd Year Arts, Science & Commerce +3 1st Year Arts, Science & Commerce	19.06.2015 19.06.2015 07.08.2015
iv.	Parents-Teachers Meet: +3 1st Year Arts, Science & Commerce +3, 2nd Year Arts, Science &Commerce +3, 3rd Year Arts, Science & Commerce	12.09.2015 21.09.2015 28.09.2015 (Parents-teachers meet is to be arranged at Hons. Wise and Stream wise).
v.	College Students' Union Election:	Election to Student's Union & other societies will be held in a single date to be fixed by the Govt. of Odisha in the Department of Higher Education.
vi.	Puja Holidays:	19.10.2015 to 27.10.2015
Vii	Test/Semester End Examination: +3, 1st Year +3, 2nd Year +3, 3rd Year	1st week of December, 2015 -do- -do-
viii.	X-Mass Holiday:	25th December 2015
ix.	To conduct Annual Sports/ Cultural Week all competitions & functions:	From 05.01.2016 to 20.01.2016
x.	Filling up of forms for University Exam:	As per the notification of Berhampur University.
xi.	Commencement of University Exam:	As per the notification of Berhampur University.
xii.	Publication of Result of +3 1st year, +3 2nd Year and +3 3rd Year Degree course:	Within 45 to 60 days from the data of last theory examination or as per the regulations of Berhampur University.

ANALYSIS OF THE FEEDBACK OF STUDENTS RECEIVED FROM THEM AT THE TIME OF COLLECTING C.L.C

B.COM FINAL YEAR BATCH (2015-16)
(RATING: Minimum 01 and Maximum 10)

Feedback on Teaching-learning and evaluation	Environmental Studies	Banking Theory, Law & Practice	Advanced Costing & Management Accounting	Security Analysis & Portfolio Management	Income Tax	Company Accounts
Is the teacher regular to all classes?	9.82	9.89	9.84	9.87	9.83	9.89
Is the teacher punctual to his classes?	10.00	10.00	10.00	10.00	10.00	10.00
Is the teacher using innovative techniques of teaching ?	7.77	7.79	7.63	7.69	7.12	7.36
Are you involved in class room learning vis-a-vis participating ?	8.22	8.56	8.79	8.91	8.66	8.67
Is the teacher clearing doubts in the class ?	9.21	9.55	9.85	9.64	9.73	9.69
Is the teacher explaining the subjects using adequate number of examples?	8.81	6.65	4.29	4.63	7.77	4.51
Is discipline inside the classroom was well maintained ?	8.23	9.44	8.28	8.63	9.72	9.39
Is the teaching create interest on the subject ?	8.76	9.23	8.59	9.22	9.79	9.80
Is the course completed within the time frame?	10.00	10.00	10.00	10.00	10.00	10.00
Overall quality of teaching and interaction:	7.23	7.83	8.64	9.32	9.19	9.11
Outcome/performance in the test examination:	6.21	6.82	9.51	6.74	9.63	9.89
Total Average Rating:	**8.56**	**8.70**	**8.67**	**8.60**	**9.22**	**8.93**

NAME OF THE MEMBERS OF BOARD OF STUDIES
BERHAMPUR UNIVERSITY

Sl No.	Name	Designation	Department
1.	Dr. Narayana Pradhan	Reader	Economics
2.	Dr. Prakash Chandra Panigrahy	Reader	Odia

NAME OF RANK HOLDERS AT UNIVERSITY LEVEL

Department of Commerce:

Miss Anjali Sahu – 3rd Rank

Department of Chemistry:

Akash Bishoyi:5th Rank

Kishan Kumar Dakua- 7th Rank

DETAILS OF RESEARCH PUBLICATION

Sl. No	Title of the Paper	Name of the Journal	ISBN Code	Year
01	Synthesis and characterisation of Resin Co-polymers derived from Cardanol-furfural/formaldehyde-P-hydroxy benzoic acid	International journal of Computational Engineering Research	ISSN (e)2250-3005 vol-5	June 2015

Office Automation:

R.C.M SCIENCE COLLEGE, KHALLIKOTE GANJAM

Sri Santosh Kumar Mahapatra
Head Clerk

Sri Santosh Kumar Bisoyi
Accountant

Sri D.Satya Narayan Pattnaik
Jr. Clerk

Sri Sahadev Singh
Jr. Clerk

Sri Rajeev Kumar Mahapatra
Jr. Clerk

Photographs of Martial Arts Training imparted to the girl students:

ABBREVIATIONS

AIDS	:	Acquired Immune Deficiency Syndrome.
ATR	:	Action Taken Report.
C.L.C	:	College Leaving Certificate.
HEI	:	Higher Education Institution.
HRD	:	Human Resource Development.
ICT	:	Information and Communication Technologies.
MIS	:	Management Information System.
MOU	:	Memorandum of Understanding.
NAAC	:	National Assessment and Accreditation Council.
N.A.	:	Not Applicable.
NSS	:	National Service Scheme.
PDD	:	Proposals, Discussions and Decisions.
P.F.M.S	:	Public Financial Management System
RUSA	:	Rashtriya Uchchatar Shiksha Abhiyan.
SAF	:	Students Aid Fund.
SSB	:	Service Selection Board.
SSG	:	Social Service Guild.
UGC	:	University Grants Commission.
YRC	:	Youth Red Cross.